



Mitchell E. Daniels, Jr., Governor
James W. Payne, Director

Indiana Department of Child Services
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317-232-4705
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www.in.gov/dcs

Child Support Hotline: 800-840-8757
Child Abuse and Neglect Hotline: 800-800-5556

MEMORANDUM OF UNDERSTANDING

This agreement is between:

DCS Blue County
123 Main Street
Blue River, IN 41001
(317) 123-1234

Blue County Sheriff's Department
124 Main Street
Blue River, IN 41001
(317) 123-1235

For the purposes of facilitating the Fingerprint-Based Criminal History check required for unlicensed placements made by DCS, and foster home licensing and adoptions completed by DCS and/or a Licensed Child Placing Agency (LCPA), DCS Blue County and Blue County Sheriff's Department agree to the following:

DCS Blue County will:

1. Provide Blue County Sheriff's Department with an initial supply of blank, pre-printed DCS fingerprint cards.
2. Upon notification by Blue County Sheriff's Department, replenish the supply of fingerprint cards.

Blue County Sheriff's Department will:

1. Use DCS pre-printed fingerprint cards any time an individual presents himself/herself at the Blue County Sheriff's Department and asks to be fingerprinted on behalf of DCS.
2. Return the completed fingerprint card to the individual so that the individual may deliver it to the local DCS office or LCPA.
3. Notify DCS when the supply of pre-printed DCS fingerprint cards is running low.

SIGNATURES	DCS Blue County:	Blue County Sheriff's Department:
Printed name:		
Signature:		
Date:		

Protecting our children, families and future

